



California
Department of
Health Services

SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

JULY 19, 2005

TO: **MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIRECTORS**

SUBJECT: **USE OF MCAH NEEDS ASSESSMENT AUGMENTATION FUNDING NOT
EXPENDED BY JUNE 30, 2005. Revised PROGRAM POLICY ALERT
#2005/06-03**

This letter provides further clarification for those agencies that were unable to expend the Maternal, Child, and Adolescent Health (MCAH) Needs Assessment augmentation of \$10,000 before June 30, 2005.

PROGRAM POLICY ALERT # 2004/05-05 stated that the MCAH Branch encouraged each local jurisdiction to utilize the funds prior to June 30, 2005 in order to simplify local and state record keeping. However, some agencies were unable to expend the entire \$10,000 before June 30, 2005. As I stated previously, these funds will be available through September 30, 2005 for use in planning program responses to needs identified in your Title V Needs Assessment.

For agencies that were unable to expend fully the \$10,000 Title V funds, please take the following steps to enable you to expend the funds in FY 2005-06:

1. If the funds were budgeted in your FY 2004-05 MCAH Budget, please submit a budget revision to delete the unexpended funds from the FY 2004-05 budget.
2. Include the unexpended funds in your FY 2005-06 MCAH Budget. Once this has been accomplished, you must expend the funds before **October 31, 2005** and include those expenditures in your FY 2005-06 first and/or second quarter invoice(s).

If you have any questions, please contact the Contract Manager assigned to your Agency.

Sincerely,

Susann J. Steinberg, M.D., Chief
Maternal, Child and Adolescent Health/Office of Family Planning Branch

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MCAH Directors

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cc: Contract Managers
Program Consultants
Anita Mitchell, M.D., Chief
Program Policy Section